2020 Oncology Training
Program Directors’ Retreat

Thursday, November 12 - Friday, November 13, 2020
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11:00 AM — 1:00 PM ET • BROADCAST EDUCATION SESSIONS

(PRE-RECORDED PRESENTATIONS; CAN BE WATCHED DURING THE BROADCAST TIMES BELOW OR ON YOUR OWN TIME AFTERWARDS)

<table>
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<tr>
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<tr>
<td>11:00 – 11:05 AM ET</td>
<td>Welcome/Opening Remarks</td>
<td>Ann S. LaCasce, MD, MMSc Dana-Farber Cancer Institute</td>
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</tbody>
</table>
| 11:05 – 11:28 AM ET | Best Practices & Optimization of Your Clinical Competency Committee  
• Composition & Format  
• Aggregation of Data for Input and Output | Adriana K. Malone, MD Icahn School of Medicine at Mount Sinai  
Martha L. Arellano, MD Emory University School of Medicine |
| 11:28 – 11:39 AM ET | Building a Cohesive Team: Program Director and Program Coordinator Partnership  
• Communication Styles, Management Styles & Managing Up | Tonya A. Vernon, BA Saint Louis University |
| 11:39 – 11:49 AM ET | Break                                                                                       | Deepa Rangachari, MD Beth Israel Deaconess Medical Center/Harvard Medical School  
Sam Brondfield, MD, MAEd University of California, San Francisco  
Jeremy Cetnar, MD, MS Oregon Health & Science University |
| 11:49 – 12:26 PM ET | Teaching in a Virtual World  
• How to Utilize Technology to Connect with Learners  
• How to be Effective as a Virtual Teacher  
• Demonstration | Frances Collichio, MD The University of North Carolina, Chapel Hill |
| 12:26 – 12:31 PM ET | Break                                                                                       | Mary W. Lieh-Lai, MD, FAAP, FCCP Wayne State University School of Medicine |
| 12:31 – 12:46 PM ET | Unwritten Rules of Being a Program Director  
• Expectations Not in the ACGME Requirements | Rachel J. Buchsbaum, MD Tufts Medical Center  
Annie Im, MD University of Pittsburgh |
| 12:46 – 12:47 PM ET | Closing Remarks & Instructions for Friday                                                   | Ann S. LaCasce, MD, MMSc Dana-Farber Cancer Institute |

FRIDAY, NOVEMBER 13

10:00 AM — 1:00 PM ET • LIVE EDUCATION SESSIONS

(PRESENTATIONS OCCURRING LIVE IN REAL TIME)

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<th>Time</th>
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| 10:00 – 10:50 AM ET | Welcome & Office Hours with Thursday’s Faculty  
• Panel Q&A | Ann S. LaCasce, MD, MMSc Dana-Farber Cancer Institute  
Nishin Bhadkamkar, MD The University of Texas MD Anderson Cancer Center |
| 10:50 – 10:55 AM ET | Break                                                                                       | Rachel J. Buchsbaum, MD Tufts Medical Center  
Annie Im, MD University of Pittsburgh |
| 10:55 – 11:30 AM ET | ACGME: Milestones Update & Aligning Milestones with Evaluations  
• Milestones 1.0 vs 2.0  
• Toolkit & Templates  
• Q&A  
• Breakouts | Frances Collichio, MD The University of North Carolina, Chapel Hill  
Nishin Bhadkamkar, MD The University of Texas MD Anderson Cancer Center |
| 11:30 – 11:35 AM ET | Break                                                                                       | Rachel J. Buchsbaum, MD Tufts Medical Center  
Annie Im, MD University of Pittsburgh |
| 11:35 – 12:10 PM ET | Case Studies in the Management of Problem Learners  
• Small Group Discussions | Rachel J. Buchsbaum, MD Tufts Medical Center  
Annie Im, MD University of Pittsburgh |
| 12:10 – 12:15 PM ET | Break                                                                                       | Rachel J. Buchsbaum, MD Tufts Medical Center  
Annie Im, MD University of Pittsburgh |
| 12:15 – 12:55 PM ET | What Keeps Us Up at Night: Breakouts & Discussion | Nishin Bhadkamkar, MD The University of Texas MD Anderson Cancer Center |
| 12:55 – 1:00 PM ET | Final Announcements & Closing Remarks                                                        | Ann S. LaCasce, MD, MMSc Dana-Farber Cancer Institute |
Available Continuing Education Certificates
The following certificates are available for the 2020 Oncology Training Program Directors’ Retreat:

- **Continuing Medical Education (CME) Certificate** – Available for physicians who would like to receive CME credits for their participation in the activity.
- **Certificate of Participation** – All other attendees may request a Certificate of Participation after submitting their session participation. Please note that all final decisions regarding certificate acceptance toward any licensure requirements will be made by the licensing organization to which the certificate is submitted.
- **Certificate of Attendance** – Attendees can download a Certificate of Attendance if they need a record of their attendance in the activity but do not require documentation for continuing education purposes. Please note that this certificate does not award any continuing education credits.

Claim Credit and Access Certificates
Participants in the Retreat can visit ASCO’s CE Portal (ceportal.asco.org) to claim credit for sessions and access available certificates:
1. Log in to the CE Portal using your ASCO.org username and password
2. Select appropriate credit/certificate type
3. Claim your credits on the ‘Claim Credit’ page
4. Download or print copies of your certificate

The deadline to claim CE credit is **December 14, 2020**.

For questions, please contact customerservice@asco.org or 888-282-2552
Overview
The 2020 Oncology Training Program Directors’ Retreat provides an opportunity for oncology program directors and associate program directors to strengthen and address competencies in professionalism, interpersonal skills and communication, as well as provide resources for directors to satisfy mandates of the ACGME for training oncology fellows. Attendees examine critical current issues within their field and examine strategies for faculty development and improving resources for fellows’ education.

Educational Needs Statement
In 2008 ASCO administered an assessment for training program directors to identify areas of educational and professional development need. Participants of the survey identified an increasing workload and lack of external resources available to support their professional needs. In addition, participants communicated challenges in applying knowledge and obtaining best practices information. In efforts to narrow these gaps, ASCO developed an Oncology Training Program Directors’ Retreat targeted to hematology/oncology program directors and associate program directors. The retreat is designed to both address competencies in professionalism, interpersonal skills and communication, and to provide resources for directors to satisfy mandates of the ACGME for training oncology fellows.

ASCO is positioned to provide further assistance to program directors through this retreat focusing on the issues unique to them. In its program requirements, ACGME cites the encouragement of program directors to participate in academic societies and in educational programs designed to enhance training leadership and administrative skills. Evaluation feedback consistently cites the educational content, networking opportunities, and interactivity as primary drivers for participation in the Retreat. The educational needs addressed by the 2020 Oncology Training Program Directors’ Retreat include ACGME milestones, improving fellows’ performance, educational alternatives to traditional didactic lectures, among many others.

Target Audience
This retreat is designed to address the needs of oncology training program directors, associate program directors, as well as key clinical faculty and teaching faculty, primarily from medical oncology (combined hematology/oncology) programs.

Learning Objectives
Upon participation in this activity, learners will be better able to:

• Develop strategies to implement effective management practices to optimize training program administration;
• Identify best practices to maximize the value of a training program’s clinical competency committee;
• Integrate effective techniques to support adult learning in virtual environments;
• Discuss practical approaches to providing learning support according to individual trainee needs;
• Outline efficient processes to adapt to recent ACGME updates; and,
• Build a network among oncology training program directors to share best practices and brainstorm solutions to current challenges.
In support of improving patient care, the American Society of Clinical Oncology is jointly accredited by the Accreditation Council for Continuing Medical Education (ACCME), the Accreditation Council for Pharmacy Education (ACPE), and the American Nurses Credentialing Center (ANCC) to provide continuing education for the healthcare team.

**AMA Credit Designation Statement - Physicians**
The American Society of Clinical Oncology designates this live activity for a maximum of 4.0 *AMA PRA Category 1 Credits™*. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

**AAPA/NCCPA Credit Designation Statement – PAs**
PAs may claim a maximum of 4.0 Category 1 credits for completing this activity. NCCPA accepts *AMA PRA Category 1 Credit™* from organizations accredited by ACCME or a recognized state medical society.

All other attendees are welcome to submit a request for a Certificate of Participation, which may enable non-physicians to apply their meeting participation toward re-licensure. Please note, however, that all final decisions regarding certificate acceptance will be made by the licensing organization to which the certificate is submitted.

**Commercial Support Acknowledgement**
No commercial support was used in the development of this CE activity.

**Disclaimer and Unlabeled Usage Statement**
The information presented is that of the contributing faculty and presenters and does not necessarily represent the views of the American Society of Clinical Oncology or any named company or organization providing financial support. Specific therapies discussed may not be approved and/or specified for use as indicated by the faculty or presenters. Therefore, before presenting any medication, please review the complete prescribing information including indications, contraindications, warnings, precautions, and adverse effects.

**Planning Committee and Faculty Disclosures**
The Oncology Training Program Directors’ Retreat Chair has reviewed all speaker disclosure reports, identified potential conflicts of interest, and implemented strategies to manage those areas of conflict where they exist. Financial relationships reported by the planning committee and speakers are provided below. During all phases of planning for the Retreat, areas of conflict were managed through a peer-review process and/or through individual recusal when appropriate. The planning committee members are indicated with an Asterix (*). All relationships are considered self-held and compensated unless otherwise noted. (I) = Immediate Family Member, (Inst)= My institution

*Ann LaCasce*
Consulting or Advisory Role: Forty Seven, Bristol-Myers Squibb, Seattle Genetics, Humanigen
Speakers’ Bureau: Research to Practice
Research Funding: Sanoﬁ (Inst), Forty Seven (Inst), Celgene (Inst), Seattle Genetics (Inst)
Patents, Royalties, Other Intellectual Property: Up to Date royalties
**Nishin Bhadkamkar**  
No relationships to disclose

**Marijo Bilusic**  
Research Funding: Bavarian Nordic (Inst)

**Rachel Buchsbaum**  
Patents, Royalties, Other Intellectual Property: “Potent Agelastatin Derivatives as Modulators for Cancer Invasion and Metastasis” Provisional patent application: Docket Number: MITX-9505/00US 317239-2690 5/13/2017 application in collaboration with Dr. Mohammad Movassaghi (Inst)

**Jeremy Cetnar**  
Consulting or Advisory Role: Novartis, Ipsen, AstraZeneca  
Travel, Accommodations, Expenses: Novartis, AstraZeneca

**Michael Grossbard**  
Stock and Other Ownership Interests: Pfizer, Novartis, Amgen  
Expert Testimony: Novartis, Mylan, Bayer

**Mary Kwok**  
No relationships to disclose

**Susan Melin**  
No relationships to disclose

**Tejal Amar Patel**  
No relationships to disclose

**Winston Tan**  
Honoraria: Medscape

**Howard Terebelo**  
Consulting or Advisory Role: Celgene  
Speakers’ Bureau: Janssen Oncology

**Saiama Naheed Waqar**  
Research Funding: Genentech/Roche (Inst), Daiichi Sankyo (Inst), Newlink Genetics (Inst), EMD Serono (Inst), Puma Biotechnology (Inst), Novartis (Inst), Xcovery (Inst), Synermore biologics (Inst), Celgene (Inst), Vertex (Inst), Bristol-Myers Squibb (Inst), Stem CentRx (Inst), Hengrui Therapeutics (Inst), Checkpoint Therapeutics (Inst), Ignyta (Inst), AstraZeneca (Inst), ARIAD (Inst), F. Hoffmann La Roche AG (Inst), Merck (Inst)

**Lucas Wong**  
Research Funding: Merck Sharp & Dohme (Inst), Array BioPharma (Inst), Tesaro (Inst), BeiGene (Inst), Novocure (Inst), PledPharma (Inst), Syncore (Inst), FibroGen (Inst), Exelixis (Inst), Astellas Pharma (Inst), Seer (Inst)

**Reshma Jagsi**  
Employment: University of Michigan  
Stock and Other Ownership Interests: Equity Quotient  
Consulting or Advisory Role: Amgen, Vizient  
Research Funding: AbbVie (Inst)  
Travel, Accommodations, Expenses: Amgen  
Other: JAMA Oncology Editorial Board
Adriana Malone
No relationships to disclose

Martha Arellano
Consulting or Advisory Role: Gilead Sciences
Research Funding: Cephalon (Inst)

Tonya Vernon
No relationships to disclose

Deepa Rangachari
Honoraria: AstraZeneca
Consulting or Advisory Role: Advance Medical, DynaMed
Research Funding: Bristol-Myers Squibb (Inst), Novocure (Inst), AbbVie/Stemcentrx (Inst)

Sam Brondfield
Consulting or Advisory Role: Gemini Health

Mary Lieh-Lai
No relationships to disclose

Frances Collichio
Research Funding: Amgen, Novartis, Merck, GSK (Inst), Replimune (Inst)

Annie Im
Consulting or Advisory Role: Incyte
Travel, Accommodations, Expenses: Incyte
Hem/Onc Program Directors’ RESOURCES AT-A-GLANCE

ASCO supports medical oncology training programs, training program directors and trainees around the world through a variety of resources and programs. ASCO MEMBERSHIP IS FREE FOR TRAINEES.

NETWORKING

- **Oncology Training Program Directors’ Retreat**, Annually in October
  Learn best practices, gain access to concrete, real-life examples, network and share information with peers. The Retreat provides resources for busy Program Directors to develop the tools they need to satisfy the ACGME program requirements. Held at ASCO Headquarters in Alexandria, VA. Complimentary registration opens every August.

- **Training Program Directors’ Breakfast**, Annually at the ASCO Annual Meeting
  Join colleagues on Sunday morning of Annual Meeting in this unique session to discuss topics pertinent to fellowship training and the support of oncology training programs.

- **myConnection**
  Engage on ASCO’s Hematology/Oncology Program Directors Online Community. This online community platform provides members with the opportunity to collaborate, participate in discussions, share resources with peers, and build meaningful connections.

- **Quarterly Connections**
  Participate in quarterly one-hour video conference calls with other Program Directors to share best practices, discuss hot topics, and ask questions.

TRAINING PROGRAM RESOURCES

- **Oncology Training Programs Center**
  Maintain your training program information and roster, register for the annual Medical Oncology In-Training Exam, and EEOF.

- **ASCO eLearning Education Essentials for Oncology Fellows (EEOF)**, Annually, Rolling Enrollment
  Enroll your trainees in the most comprehensive oncology education subscription at a discounted price. EEOF includes annual access to ASCO eLearning Essentials, the Personalized Learning Dashboard, ASCO Meeting Library, ASCO-SEP eBook and Mock Exam and more.
ASCO Medical Oncology In-Training Exam (ITE), Annually Every February, Registration Opens November
Register your trainees to participate in this case-based, multiple-choice examination intended to be used for self-evaluation and program improvement.

Program Directors’ Monthly eNewsletter
Keep up-to-date on new ASCO programs and resources.

Global Curriculum in Medical Oncology
Download the latest edition of the ESMO/ASCO Recommendations for a Global Curriculum in Medical Oncology. The Recommendations are a set of guidelines, with a global perspective, for the clinical training required for physicians to qualify as medical oncologists.

ASCO’s Quality Oncology Practice Initiative (QOPI®)
Integrate QOPI participation into your fellowship program to engage fellows to meet Accreditation Council for Graduate Medical Education (ACGME) Common Program Requirements for Practice Based-Learning, Quality Assessment, and Performance Improvement activities.

FACULTY DEVELOPMENT OPPORTUNITIES

Education Scholars Program
This yearlong program provides oncologists with leadership skills as well as expertise in learning science. Participants are tasked with understanding cognitive science and learning theory principles, designing educational courses, and developing leadership skills to become change agents. The application period is July until late September.

Leadership Development Program
This yearlong program provides mid-career oncologists with leadership skills to enable them to become future leaders in ASCO and the field of oncology. The focus of this leadership training program is on interpersonal effectiveness and teamwork, media communication, and conflict management. Participants also gain exposure to US government research agencies and receive first-hand advocacy experience on Capitol Hill. The application period is July until late September.

Education Research Abstracts
Take advantage of the opportunity to share your education research to a global audience and ensure high-quality, high-value cancer care is delivered to all patients. ASCO’s Scientific Program Committee seeks abstracts in the area of innovative oncology education research. The ASCO Annual Meeting includes two education research sessions: an oral abstract session and poster session. Abstract deadline in February.

INTERESTED IN THESE OPPORTUNITIES?
Visit ASCO.org, search Resources for Program Directors for additional information.

QUESTIONS?
Email ASCO’s Professional Development Staff at professionaldevelopment@asco.org.
The ASCO EEOF Program gave me access to learning materials and insight to disease processes I did not experience at my institution during my fellowship. It is GREAT!

— ASCO Trainee Council Member
ASCO Educational Essentials for Oncology Fellows (EEOF) offers a 12-month subscription access to the most comprehensive collection of ASCO eLearning courses and educational resources at a significantly reduced price.

The ASCO EEOF digital subscription package provides access to 100+ eLearning courses, including:

- **Multidisciplinary Molecular Tumor Boards** — Learn from evidence-based, multi-specialty presentations that explore issues through the context of a patient case.

- **Principles of Oncology and Systemic Therapy** — Get an overview of the basic mechanisms of cancer biology, and an introduction to the selection and use of systemic therapies.

- **Clinical Research in Oncology** — Thinking about a career in clinical research? Start with this collection of six eLearning courses and three webinar recordings designed to assist early career oncologists in clinical research.

- **Anti-Cancer Treatment Toxicities** — Manage systemic radiation toxicities for 10 site-specific systems in this course led by an interprofessional group of expert faculty.

- **Genetics and Genomics** — Update your knowledge with a comprehensive look at hereditary cancer genetics, discussing risk assessment, diagnosis, and treatment for a range of hereditary cancers and syndromes.

- **Common Cancer Therapies** — Learn the most commonly used therapies for the treatment of breast, prostate, colon, and lung cancers, and non-Hodgkin lymphoma. Discussion of associated treatment toxicities is also included.

### Pricing

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<tr>
<th>EEOF Digital Subscription (US Programs)</th>
<th>$225 per Fellow/Trainee</th>
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**International Tiered Pricing**

Discount pricing available based on the World Bank list of lower-middle and upper-middle income countries. Please email [customerservice@asco.org](mailto:customerservice@asco.org) for pricing.

**All EEOF participants must be members.** Not yet a member? Membership for Fellows/Trainees is FREE! Join online today at [join.asco.org](http://join.asco.org).
Self-Evaluation Tools

**ASCO-SEP®, 7th Edition Online** — Learn from 22 updated peer-reviewed chapters and 90 self-assessment questions with answer rationales and references.

**ASCO Self-Evaluation App** — Test your knowledge and confidence in that knowledge with mobile app courses that each consist of 20 multiple-choice questions. All questions include patient case information, educational links, and answer rationales.

**Now included!** ASCO Comprehensive Oncology Assessment — A broad-based exam that provides a means to assess oncology knowledge as it relates to patient care and identify areas that would benefit from continued learning.

**New this year!** Personalized quiz building tool — A large bank of questions from which users select parameters to generate personalized quizzes for customized learning needs.

ASCO Meeting Library

Watch videos of scientific presentations and new research from the latest ASCO Annual Meeting and Symposia.

- ASCO20 Virtual Program
- Gastrointestinal Cancers Symposium
- Genitourinary Cancers Symposium
- ASCO-SITC Clinical Immuno-Oncology Symposium
- ASCO Quality Care Symposium

EEOF Enrollment

- **ENROLLMENT** in EEOF must be completed by the training program.
- **REGISTRATION** for EEOF is open year-round.
- **RETURNING PROGRAMS** can enroll online at the Oncology Training Programs Center.
- **NEW PROGRAMS** please email professionaldevelopment@asco.org to get started.
ASCO’S Medical Oncology In-Training Examination (ITE)

This case-based, multiple choice, single correct answer exam can be set up and taken at your institution in a formal, proctored environment. This low stakes exam is intended for self-evaluation, program improvement and is not pass/fail in nature.

Exam Benefits for Fellows/Trainees:
• Evaluate your progress within your training program
• Benchmark your knowledge against peers from around the world
• Assess your areas of strength and opportunities for improvement

Exam Benefits for Program Directors:
• Objective measurement of knowledge among current Fellows/Trainees
• Support to establish consistency in educational standards across training programs
• Provision of a benchmark and tool to improve training
• Identification of areas of strength and improvement

2021 Exam Dates:
| Tuesday, February 23 | Wednesday, February 24 |

ITE Enrollment
Enrollment in ITE must be completed by the training program. Registration for the 2021 ITE begins November 2020. Mark your calendars!

Returning programs can enroll online at the Oncology Training Programs Center. New programs please email professionaldevelopment@asco.org to get started.

“...We have incorporated the ITE in our program to document educational opportunities for improvement. If we have fallen behind in topics such as pharmacokinetics or research methodologies, adjustments are made in our core curriculum to broaden exposure and expertise. We have successfully measured improvement in education and score improvement by actively intervening with increased attention to lackluster scores. We find the ITE very helpful in improving our fellowship educational experience."

— Howard Terebelo, DO, Provence Cancer Institute
MEDICAL STUDENTS & RESIDENTS

Resources at a Glance

ASCO aims to support physician education to ensure that the growing patient population receives the highest quality of care.

ASCO Membership is FREE for Medical Students & Non-Oncology Residents

Not a member? Visit join.asco.org.

NETWORKING

Oncology Student Interest Groups (OSIG)
Register your group with ASCO to access tailored educational and career development resources as well as specialized networking and mentoring opportunities.

SPECIALIZED LIVE MEETING OPPORTUNITIES

Discounted Registration Rates
Student/non-oncology resident members have access to discounted registration rates for all ASCO Meetings and Symposia.

Abstract Forum at the ASCO Annual Meeting
Provides the unique opportunity for medical students and residents to present their research, practice their presentation skills, and receive feedback on their research in an intimate setting.

Trainee & Early Career Oncologist Member Lounge
Exclusive access to a comfortable space to network with peers, enjoy complimentary refreshments, and learn from experts in the field of oncology during the ASCO Annual Meeting. It features specialized career development sessions and mentoring opportunities designed to meet the needs of trainees all along the training continuum.

MENTORING

Diversity Mentoring Program
Pairs medical students and residents who are underrepresented in medicine with an oncologist mentor as part of a long-term, structured mentoring program.

Medical Student Rotation for Underrepresented Populations
Provides financial support for U.S. medical students from populations underrepresented in medicine and who are interested in oncology as a career to experience a minimum 4-week clinical or clinical research rotation.

Resident Travel Award for Underrepresented Populations
Provides financial support for residents from underrepresented populations to attend the ASCO Annual Meeting.

Buddy Program at the ASCO Annual Meeting
Pairs medical student and resident attendees at the ASCO Annual Meeting with an oncology trainee who serves as an onsite mentor during the Meeting.

INTERESTED IN THESE OPPORTUNITIES?
Visit ASCO.org, search Resources for Medical Students & Residents for additional information.

QUESTIONS?
Email ASCO’s Professional Development Staff at professionaldevelopment@asco.org.
The Oncology Student Interest Group (OSIG) Program seeks to develop the future oncology workforce and foster oncology exposure at medical schools in the U.S. and internationally. The program provides student interest groups with access to educational resources, specialized Annual Meeting opportunities, and funding to support the group’s activities and meetings.

Established in 2015, the program has grown from 30 groups in its first year, to 94 sponsored groups (18 international and 76 domestic) in the current year, with representation from 34 U.S. states/territories, with both D.C. and Puerto Rico represented, and 10 countries.

**Domestic Groups**

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<td>University of South Alabama</td>
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<td>University of Arkansas for Medical Sciences</td>
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<td>Arizona College of Osteopathic Medicine</td>
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<td>Eisenhower Medical Center</td>
<td>California</td>
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<td>Stanford University</td>
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<td>University of California Riverside School of Medicine</td>
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<td>University of California, Los Angeles</td>
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<td>University of California, San Francisco</td>
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<td>University of Colorado School of Medicine</td>
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<td>Netter School of Medicine at Quinnipiac University</td>
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<td>Mayo Clinic Rochester (Residency)</td>
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Oncology Trainees

Resources at a Glance

ASCO supports oncology trainees and early career oncologists by offering free Member-in-Training membership to oncology trainees and discounted Full Member membership dues for oncologists within their first 3-years post oncology subspecialty training.

Grants & Research Development

**Conquer Cancer Grants & Awards:** Conquer Cancer offers grants and awards to support young investigators in their clinical and translational cancer research endeavors.

**Merit Awards:** Trainees with high-quality abstracts who are accepted to present at ASCO live meetings can receive $1,000 and complimentary registration. Trainees can apply for a Merit Award during the abstract submission process.

**FDA/ASCO Fellows’ Day Workshop:** A daylong workshop that provides domestic trainees with an introduction to the U.S. FDA and the oncology drug and device regulatory process. Details on scheduled workshops and upcoming application cycles will be shared with training programs as they are available.

**Methods in Clinical Cancer Research Workshop:** In partnership with AACR, ASCO offers this week-long workshop covering the essentials of clinical trial protocol development annually in Vail, Colorado. The Workshop is open to oncology trainees and junior faculty within 5-years of their oncology subspecialty training.

Education & Career Development

**ASCO eLearning’s Education Essentials for Oncology Fellows (EEOF):** Provides trainee members with access to valuable oncology eLearning courses and self-evaluation tools at a discounted price.

**Medical Oncology In-Training Exam (ITE):** Test your medical oncology knowledge and see how you compare to other trainees from around the world in this multiple-choice exam.

**Job Search Support:** ASCO offers an online Career Center for job seekers to review and apply for open positions at organizations across the country. Each Fall, ASCO offers virtual Mock Job Interviews during which trainees meet with an experienced oncologist and receive feedback on their interview skills, job talk, and ask questions.

**Specialized Sessions:** ASCO offers specialized sessions in both a live and virtual format through the year. At the ASCO Annual Meeting, the Trainee & Early Career Oncologist Member Lounge offers a full program of early career-focused sessions. Throughout the year, virtual sessions are offered on various career development and job search support topics.

**Virtual Mentoring Program:** Year-long structured mentorship program available to trainee and early career members where mentees are paired with a more experienced oncologist and work together to address the mentee’s goals.

**Situational Mentoring:** One-time, one-on-one meetings are available for trainee and early career members. Virtual meeting opportunities are offered throughout the year and in-person meetings are offered in the Trainee & Early Career Lounge at the ASCO Annual Meeting.

**ASCO Journals Trainee Reviewer Mentoring Program:** Each ASCO journal pairs selected mentees with experienced journal reviewer mentors to help trainees and early career professionals enhance their peer-reviewing skills and submit supervised team reviews to the journals.

**ASCO Journals Editorial Fellowship:** This fellowship is designed to provide trainees and early career professionals (within 1-year post-subspecialty training) with a broader understanding of the scientific publishing process through one on one mentorship with editors and hands-on experiences in peer review and publishing of medical research manuscripts.

Engagement

**myConnection Online Community:** Stay up to date on ASCO’s offerings and engage in discussion with other trainee and early career members through this online platform.

**Volunteer With ASCO:** Volunteer service provides the opportunity to shape ASCO’s direction and network with other members. Trainee and early career members are eligible to apply for volunteer service across all ASCO initiatives.

**Trainee & Early Career (TEC) Council:** ASCO has a volunteer group for trainee and early career members, the Trainee & Early Career Council, that oversees ASCO’s early career initiatives. Please indicate Trainee & Early Career Development as part of your ASCO volunteer application to be considered for the TEC Council.

**ASCO Advocacy:** ASCO's Advocacy efforts seek to increase federal funding for research, provide greater health care access, value in cancer care, and payment reform.

Mentoring

**Virtual Mentoring Program:** Year-long structured mentorship program available to trainee and early career members where mentees are paired with a more experienced oncologist and work together to address the mentee’s goals.

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**QUESTIONS?**

Email ASCO’s Professional Development Staff at professionaldevelopment@asco.org

**INTERESTED IN THESE OPPORTUNITIES?**

Visit ASCO.org & search Resources for Oncology Trainees for additional information.
The following pages consist of supplemental materials based on presentation content.
Resources for Presenting Virtually
Slides, Pre-recorded Content, and Live

Best Practices for Slides

Less is more

• Single point per line; simple words
• ≤ 6 words per line
• ≤ 6 lines per slide
• Avoid busy graphics or tables
• Cues, not full thoughts
• One slide per minute as guide
Pre-Recorded Presentations

Focus on the main idea – less is more!
- Each recorded presentation is 15 minutes or less
- Ensure all text and graphics will be legible on a smaller screen

Engage your audience
- Include specific examples where applicable
- Prompt audience with reflective questions if appropriate

Follow recording best practices
- Include Zoom video window in presentation
- Ensure WiFi connection is reliable
- Recording environment should be free from distractions

Reflective Questions – Recorded

Take a minute to think and write:
- What are your questions about this topic?
- What would you most like to learn about today?

Instructions: The speaker asks the attendees to jot down a question they’d like answered during the session, or what they expect to learn during the talk.

The speaker may repeat the slide at the end of the presentation and ask, e.g. Can you answer the questions posed at the beginning of my presentation? Did I address what you wrote down? If not please ask tomorrow during our live Q&A session

Timing: Allowing time for the audience to write down their responses can take one to three minutes.
Test your knowledge - Recorded

Take a minute to think and write:
 How might you strengthen your relationship with your Program Coordinator?
 How will you integrate technology tools into your next seminar?

Instructions: The speaker asks the attendees to jot down the answer to an open-ended question relating to the presented information.

Timing: Pre-recorded modules should allow approximately 15 seconds for attendees to complete this activity.

Live Webinars

Content
• Slides should have one point per line
• Average of 1-2 minutes should be spent per slide

Include frequent interactive pauses
• Audience Response/Zoom polling available
• Breakouts for small group discussion
• Reflective Questions & Live Chat

Audience Q&A
• Asking questions is encouraged
• ASCO staff will assist with chat Q&A moderation
Reflective Question - Live

Take a minute to think and write:

- What are your questions about this topic?
- What would you most like to learn about today?

Attendees can share their thoughts via chat

Instructions: The speaker asks the members of the audience to jot down a question they’d like answered during the session, or what they expect to learn during the course.

The speaker may repeat the slide at the end of the presentation and ask, e.g. Can you answer the questions posed at the beginning of my presentation? Did I address what you wrote down? If not please ask now in the Q&A session.

Timing: Allowing time for the audience to write down their responses can take one to three minutes in a live course.

Multiple Choice Question - Live

- Speaker poses a multiple-choice question
- Learners vote for best answer
COMMUNICATIONS STYLE INVENTORY

This is an informal survey, designed to determine how you usually act in everyday related situations. The idea is to get a clear description of how you see yourself. On the answer sheet, circle A or B in each pair of statements below, which shows the one that MOST, describes you.

1. A) I'm usually open to getting to know people personally and establishing relationships with them.
   B) I'm not usually open to getting to know people personally and establishing relationships with them.

2. A) I usually react slowly and deliberately.
   B) I usually react quickly and spontaneously.

3. A) I'm usually guarded about other people's use of my time.
   B) I'm usually open to other people's use of my time.

4. A) I usually introduce myself at social gatherings.
   B) I usually wait for others to introduce themselves to me at social gatherings.

5. A) I usually focus my conversations on the interests of the people involved, even if that means straying from the business or subject at hand.
   B) I usually focus my conversations on the tasks, issues, business, or subject at hand.

6. A) I'm usually not assertive, and I can be patient with a slow pace.
   B) I'm usually assertive, and at times I can be impatient with a slow pace.

7. A) I usually make decisions based on facts or evidence.
   B) I usually make decisions based on feelings, experiences or relationships.

8. A) I usually contribute frequently to group conversations.
   B) I usually contribute infrequently to group conversations.
9. A) I usually prefer to work with and through others, providing support when possible.
   B) I usually prefer to work independently or dictate the conditions in terms of how others are involved.

10. A) I usually ask questions or speak tentatively and indirectly.
    B) I usually make empathic statements or directly expressed opinions.

11. A) I usually focus primarily on ideas, concepts, or results.
     B) I usually focus primarily on persons, interactions, and feelings.

12. A) I usually use gestures, facial expression, and voice intonations to emphasize points.
     B) I usually do not use gestures, facial expressions, and voice intonations to emphasize points.

13. A) I usually accept others' points of view (ideas, feelings, and concerns).
     B) I usually don't accept others' points of view (ideas, feelings, and concerns).

14. A) I usually respond to risk and change in a cautious or predictable manner.
     B) I usually respond to risk and change in dynamic or unpredictable manner.

15. A) I usually prefer to keep personal feelings and thoughts private, sharing only when I wish to do so.
     B) I usually find it natural and easy to share and discuss my feelings with others.

16. A) I usually seek out new or different experiences and situations.
     B) I usually choose known or similar situations and relationships.

17. A) I'm usually responsive to others' agendas, interests, and concerns.
     B) I'm usually directed toward my own agendas, interests and concerns.

18. A) I usually respond to conflict slowly and indirectly.
     B) I usually respond to conflict quickly and directly.

### ANSWER SHEET

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**TOTALS** _____ _____ _____ _____

Total the numbers of items circled in each column and write it on the spaces above.

Now, compare the "O" column with the "G" column and circle the letter that has the highest total.

O or G

Then compare the "D" column with the "I" column and circle the letter that has the highest total.

D or I
So What’s the Verdict????

If you circled the G and D, you tend toward being a **Controller/Director**.

If you circled the O and D, you show many qualities of a **Promoter/Socializer**.

If you circled the O and I, you’re predominantly a **Supporter/Relater**.

If you circled the G and I, you have lots of **Analyzer/Thinker** characteristics.
**SUPPORTER/RELATER**
- Harmonizer
- Values acceptance and stability in circumstances
- Slow with big decisions; dislikes change
- Builds networks of friends to help do work
- Good listener; timid about voicing contrary opinions; concerned for others’ feelings
- Easy-going; likes slow, steady pace
- Friendly & sensitive; no person in unlovable
- Relationship Oriented

**ANALYZER/THINKER**
- Assessor
- Values accuracy in details & being right
- Plans thoroughly before deciding to act
- Prefers to work alone
- Introverted; quick to think and slow to speak; closed about personal matters
- Highly organized; even plans spontaneity!
- Cautious, logical, thrifty approach
- Thoughtful; no problem is too big to ponder
- Idea Oriented

**PROMOTER/SOCIALIZER**
- Entertainer
- Values enjoyment and helping others with the same
- Full of ideas and impulsive in trying them
- Wants to work to be fun for everyone
- Talkative and open about self; asks others’ opinions; loves to brainstorm
- Flexible; easily bored with routine
- Intuitive, creative, spontaneous, flamboyant approach
- Optimist; nothing is beyond hope
- Celebration Oriented

**CONTROLLER/DIRECTOR**
- Commander
- Values getting the job done
- Decisive risk taker
- Good at delegating work to others
- Not shy but private about personal matters; comes on strong in conversation
- Likes to be where the action is
- Take charge, enterprising, competitive, efficient approach
- Fearless; no obstacle is too big to tackle
- Results Oriented

COMMUNICATION STYLES EXERCISE

Identify the communication style of each person described below. Simply use a letter S (Supporter/Relator); C (Controller/Director); P (Promoter/Socializer); A (Analyzer/Thinker).

1. _____ George can quickly tell what's going on in any situation and is not afraid to speak out about what should be done. He doesn't follow the latest fad, but wears clothes that are practical. When you first meet George, you notice he is friendly. Later you realize he hasn't told you much about his personal life. You go out to lunch with George. He orders steak medium rare, but the meat is served nearly raw. George shouts for the waiter, and complains loudly. The waiter apologizes and takes the steak back to be cooked longer, but George doesn't want to wait. He demands to see the manager and tells her in the future he'll eat elsewhere. You both grab a lunch at a drive-through and are back at the office in time for George's next meeting.

2. _____ Dave is really a nice guy. He's open and always willing to listen. On his desk are lots of photos with family and friends, many of them taken at Disneyland, the “happiest place on earth.” Dave usually dresses in soft, warm colors, and hates to wear a coat and tie. You go out to lunch with Dave and he orders steak, well done. When he cuts into it, however, it's overdone and tough. He doesn't say a thing to you, and continues to eat. The waiter comes by and asks, “How is your steak?” Dave hesitantly replies he's sorry to say he likes his steak a little more tender. “Would you like me to take it back?” Dave answers, “Only if it's not too much trouble.”

3. _____ Jean is a rather complicated person. She cares a lot about what others think of her, but she is sometimes callous about the feelings of others. So she's both sensitive and insensitive. It can be confusing! There is no confusion about one thing-Jean is an excellent planner. She gathers all the data and can foresee potential problems. She researches ways to avoid them, at little cost to the company. At her desk, Jean displays her college diploma, framed, and a list of company policies. You go out to lunch with Jean, who orders steak medium well. It's a shade too pink for her, so she requests the waiter to have the chef cook it for exactly 2 and a half minutes more.

4. _____ Caroline is a popular person with a big ego. She gets into many circumstances where she is the one to confront problems, because she knows how she thinks and feels about may issues. Caroline speaks her mind, but doesn't like to alienate others in the process. So she tries to make them feel good about themselves and her. Caroline has a large closet full of clothes with lots of color, texture and bold designs. At her desk is a blown-up photo of her and the company president having fun at last year's Christmas party. You go out to lunch with Caroline and the steak is not cooked to her liking at all. She calls the waiter over immediately and asks for another plate. She quickly decided to try something else. "Bring me the sword fish special instead!"