I. OVERVIEW
The Medical Student & Resident Abstract Forum is an opportunity for members of ASCO’s pipeline programs (Oncology Student Interest Groups, Diversity Mentoring Program, Medical Student Rotation, and Resident Travel Award) to present their oncology-related research and receive feedback on their presentation skills in an intimate venue at the 2020 ASCO Annual Meeting in Chicago, IL.

Abstract Forum Details
3:00-5:00pm CST
Saturday, May 30, 2020
ASCO Annual Meeting
McCormick Place Convention Center, Chicago, IL

Submission Deadline: 11:59 PM EST, Monday, February 10, 2020

II. ELIGIBILITY
To submit an abstract, authors must be a member of an ASCO Medical Student and Resident program (Oncology Student Interest Group, Diversity Mentoring Program, Medical Student Rotation, or Resident Travel Award) and a member of ASCO.

If you are not already a member, please visit join.asco.org to complete a membership application. Student/Resident membership is free.

Only oncology-related abstracts will be accepted. Research abstracts should address scientific questions, detail clinical observations, or contain primary scientific data. Only abstracts that include multiple patients (trials, retrospective studies, case series, etc.) and laboratory studies will be considered for placement. Abstracts that include only a single patient (i.e. a clinical case study) are not eligible for submission.

III. SUBMISSION PROCESS
Abstracts should be submitted according to the following guidelines and should be structured according to the guidelines and template below. Failure to follow the submission guidelines may result in your abstract being excluded from the review and selection process.

Only (1) submission will be accepted per author and no changes can be made to your abstract once submitted.

Abstracts must be emailed as a Microsoft Word attachment to professionaldevelopment@asco.org by 11:59 PM EST, February 10, 2020.

IMPORTANT NOTES:
• This is a separate submission process from the main ASCO Annual Meeting abstract submitter.
• Research abstracts submitted and/or accepted to the 2020 ASCO Annual Meeting or another 2019/2020 academic conference are eligible to also be submitted to the Abstract Forum.
Formatting Guidelines

- Abstracts must be between **300-350 words** (title and authors are not included in the word count)
- Text must be **Calibri, size 12 font, and double-spaced**
- Document margins must be **1”**
- Authors should be formatted as **“First Name Last Name¹, First Name Last Name², First Name Last Name³…”**
- Submissions must be emailed as a **Microsoft Word** attachment to professionaldevelopment@asco.org

Submission Template: Abstracts must be organized according to the template below.

**TITLE:** Describes the type of information you are reporting in the abstract but does not refer to study results or conclusions

**AUTHOR(S):** First Name Last Name¹, First Name Last Name², First Name Last Name³...

**BACKGROUND:** Describes the research question and intent of the study

**METHODS:** Describes the research design

1. **Clinical Trial:** Patient eligibility criteria, trial design, endpoints
2. **Non-Clinical Trial:** What did investigators do, how did they analyze previous data?
   - Retrospective clinical studies: How were eligible patients identified/excluded, data collection and how was data analyzed?
   - Laboratory studies: What was the design of the experiments, timeline, reagents/assays used?

**RESULTS:** The answer to the research question and how it compares to standard treatment or previous knowledge in the subject.

**CONCLUSION:** Take-home message, next steps and future implications

IV. **SELECTION**

Notifications will be sent by early March 2020 from professionaldevelopment@asco.org.

If accepted for a presentation, presenters should plan to attend the 2020 ASCO Annual Meeting for, at least, the day of their presentation.

Presenters will receive complimentary meeting registration but will be responsible for covering all personal expenses related to attendance at the Abstract Forum and the ASCO Annual Meeting.

**QUESTIONS?** Email professionaldevelopment@asco.org