

ASCO-ACCC INITIATIVE TO INCREASE RACIAL AND ETHNIC DIVERSITY IN CLINICAL TRIALS

SAMPLE LETTER OF SUPPORT

A letter of support from your organization's leadership must be submitted as part of your application. The letter will be typically addressed to the Clinician Research Champion and Practice Research Administrator (primary point of contact for the pilot project) and signed by a person at the site in a leadership role, such as the Chief Medical Officer, Clinic Director, Director of Research, or equivalent. The letter should convey organizational support and commitment to participating in the project.

This sample is provided for reference, but applicants are encouraged to customize the language.



Hematology/Oncology Practice

123 Front Street
City, USA, 12345

<Date>

<Name of Clinician Research Champion and/or Practice Research Administrator>

<Title of Clinician Research Champion and/or Practice Research Administrator>

<Site Name>

Dear <Clinician Research Champion and/or Practice Research Administrator>,

It is with great enthusiasm that I write to formally state my commitment to work with you as you lead <insert site name> staff through the ASCO-ACCC <insert site self-assessment tool and/or implicit bias training program pilot studies>. I understand that this initiative will be conducted from June through November 2021.

I am excited about this opportunity to collaborate with ASCO and ACCC on such an important initiative, and I look forward to applying the lessons we learn through this initiative to the broader <insert site/network name> network. As you know, the <insert site/network name> serves a wide geographic scope including many counties with diverse and historically underserved racial and ethnic populations.

In my view, the learnings from this initiative have the potential to not only increase participation of diverse patients in clinical trials, but also support broader collaboration with the communities our <insert site/network name> network serves.

The administrative team is eager to continually improve health equity and find solutions to barriers to access and participation in clinical trials for our most vulnerable patients.

Thank you for alerting me to this innovative and important work.

Sincerely,

Signature

<Name of Site/Network Leadership Representative>

<Title of Site/Network Leadership Representative>

<Site/Network Name>