1. **What is the new COI Disclosure Management system?**

ASCO launched a new way to record and store information about relationships with companies in spring 2014. The system can be found at COI.asco.org, and it serves as a centralized place for volunteers, members and participants in ASCO activities to manage their disclosures of financial relationships with for-profit health care companies. The disclosure established on coi.asco.org will be used for all ASCO activities that require COI disclosure, including volunteer service, meeting faculty roles, meeting abstract submission, JCO and JOP manuscript submission.

2. **What is the purpose of the Disclosure Management System?**

The purpose of this system is to provide participants in ASCO activities with a place to keep their Conflict of Interest disclosures “on file” to be used for multiple activities. The system is designed for convenience so disclosures can be completed and stored electronically.

The system requests “general” or universal disclosure of all relationships with for-profit health care companies, regardless of the subject matter. General disclosure will allow participants in ASCO activities to disclose one time, instead of filling out a separate form for each ASCO activity. In addition to providing convenience for the discloser, this will improve transparency across activities. General disclosure is easier to administer because ASCO will have just one format for receiving disclosures.

3. **What if I already have a disclosure in the old COI Management system? Can I transfer my disclosure information into coi.asco.org?**

No. If you have previously disclosed your COI information and would like to have an established disclosure with ASCO, you will need to enter your disclosure information into the new system. The disclosed information in the old system is not directly transferrable to the new system. The new 2013 COI Policy requires disclosure of all relationships with for-profit health care Companies, not just those related to particular subject matter, as ASCO has in the past. To make it easier for members and volunteers to comply with the new policy, ASCO designed the new disclosure system to gather and store complete information about an individual’s interactions with Companies.

4. **If I’m not an ASCO member, can I establish a disclosure in coi.asco.org?**

Yes. If you have an account on ASCO.org, you can establish a disclosure in coi.asco.org.

If you are not an ASCO member and do not have an account on ASCO.org, you must create a guest account on [ASCO.org](http://ASCO.org) then establish a disclosure in coi.asco.org.
5. I did a disclosure for ASCO for an activity last month. There have been no changes. Can you transfer my data to the new system?

No, unfortunately all participants will need to create a new disclosure in the system. After that new disclosure has been established, it can be used across activities (for example, the same one can be used for a journal manuscript, meeting abstract, and volunteer committee service) as long as the discloser keeps the information up to date.

6. What do I have to disclose in the COI Disclosure management system?

The disclosure questions ask about your financial relationships with entities in the bio-medical arena that could be perceived to influence, or that give the appearance of potentially influencing your work or your professional activities. Disclose interactions and relationships with any company that could be considered broadly relevant to your work in oncology, regardless of the particular subject matter. You are required to report relationships with companies that you or your immediate family member currently hold or have held for the past 2 years.

Company is defined in the CMSS Code as “a for-profit entity that develops, produces, markets, or distributes drugs, devices, services, or therapies used to diagnose, treat, monitor, manage, and alleviate health conditions. The definition is not intended to include non-profit entities, entities outside of the healthcare sector, or entities through which physicians provide clinical services directly to patients.”

7. Should I disclose financial relationships with government or non-profit entities?

No. When disclosing relationships in accordance with the ASCO Policy for Relationships with Companies, you should limit your disclosure to for-profit health care companies. This does not include government agencies, charitable foundations, academic institutions and other non-profit entities.

8. What if I want to disclose an oncology-related financial relationship that does not fit into any of the disclosure categories?

The “Other Relationship” category gives you the opportunity to report other relationships or activities that could be perceived to have influenced, or that give the appearance of potentially influencing, your work or your professional activities.

9. Who can view my disclosure?

Disclosures are not available to the public. Disclosure reports are published with manuscripts and abstracts and can be seen by anyone with access to the journal or abstract. Disclosures for volunteer activities will depend upon the activity. If you have questions, please contact ASCO staff or email coi@asco.org.

10. I can't remember the last time I updated my disclosure. How can I tell?
The date of when you last updated your disclosure is displayed directly on the dashboard.

11. I filled in all the categories where I have a relationship, but the disclosure appears incomplete.

Every category requires an answer. You must select "NO" for the categories where you have nothing to disclose.

12. Do I have to use the disclosure in coi.asco.org for all ASCO activities? Can I opt not to?

No. You can opt not to use your general disclosure in coi.asco.org for meeting abstract and journal manuscript submissions. However, you will need to input a different email address from the one used to create your ASCO account and general disclosure. If you use a different email address, you will be required to complete a separate disclosure form for that ASCO activity.

13. Is additional assistance available if I have any questions about coi.asco.org?

Yes, please contact coi@asco.org with any questions or concerns regarding the disclosure management system.