

## Frequently Asked Questions

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## **GENERAL QUESTIONS**

### **1. How can I know if I'm eligible to apply for a grant or award?**

Visit our [Funding Opportunities page](#) and review the Request for Proposal (RFP) of the program you are interested in. The RFP provides information on the eligibility criteria, application components, application instructions and key dates.

### **2. Does Conquer Cancer fund non-US based applicants and institutions?**

Yes, most of our programs are open to international applicants and institutions with a non-profit status. Visit our [Funding Opportunities page](#) for more information.

### **3. Does Conquer Cancer fund unsolicited proposals?**

No. We do not accept or review unsolicited proposals.

### **4. Does Conquer Cancer provide overhead/indirect costs?**

We allow for an overhead/indirect cost component within the budget. The allowable overhead/indirect cost is included in the RFP of the program.

### **5. May I send my application directly to Conquer Cancer?**

All applications must be submitted through the ASCO and Conquer Cancer [Application Portal](#). Please do not mail or email any applications directly to Conquer Cancer, they will not be accepted.

### **6. How do I log in to the ASCO and Conquer Cancer Application Portal?**

You will need an ASCO user account to log in. If you don't have an ASCO account, please go to [ASCO Sign In](#) and click 'Create an Account'. For assistance with log-in, please contact [ASCO Customer Service](#).

### **7. What is your grant review process?**

Conquer Cancer follows a peer [review process](#) for evaluating grant and award applications that is modeled after that of the NIH. Eligible applications are reviewed by ASCO members who are experts in their fields and include scientific reviewers, biostatisticians, and patient advocates.

### **8. If I am not selected to receive the grant or award I applied to, can I reapply?**

For all grants and awards, you may reapply if you still meet all the eligibility criteria as indicated in the Request for Proposal.

**9. How do I withdraw my application?**

Please send an email to [grants@conquer.org](mailto:grants@conquer.org) to request the withdrawal of an application.

**10. Can my institution make a press announcement about my grant or award?**

A condition of a grant is that, when relating to the award, all press announcements must have prior approval by Conquer Cancer. We can, where appropriate, provide quotes for press releases. Please send any requests to [grants@conquer.org](mailto:grants@conquer.org).

**11. What are the Conquer Cancer's IP and sharing policies?**

Discoveries and related regulatory approvals made through the Research Project funded by Conquer Cancer are the property of the Sponsoring Institution or Principal Investigator conducting the research. The Principal Investigator and Sponsoring Institution are responsible for notifying Conquer Cancer of the filing of any letters patent for any discovery, invention, or intellectual property made on research funded by Conquer Cancer.

**12. What is the Physician Payments Sunshine Act?**

The Physician Payments Sunshine Act, or "Sunshine Act", is part of the Patient Protection and Affordable Care Act (health care reform) that passed in 2010. The law is designed to bring transparency to financial relationships between physicians, teaching hospitals, and healthcare companies. The Sunshine Act requires manufacturers of pharmaceutical drugs and devices, as well as group purchasing organizations, to report payments or transfers of value made to U.S. physicians and teaching hospitals. Reports are made to the Centers for Medicare and Medicaid Services (CMS), a government agency. [Learn more about the Sunshine Act.](#)

**13. If I receive a grant or award from Conquer Cancer, will I be reported to CMS?**

Some Conquer Cancer grants and awards are supported by companies required to report to CMS under the Physician Payments Sunshine Act. Each of the supporting companies must make its own determination of what it must report to comply with the Sunshine Act. Those payments that are determined to be reportable will be published on the public Open Payments website, including the name of the physician recipient and each payment associated with the total amount of the grant.

The Sunshine Act requires that all reportable payments or transfers made starting August 1, 2013 be reported to CMS. To assist Conquer Cancer in complying with its reporting obligations to its supporters, grant recipients will be asked to provide the following information to Conquer Cancer: State of License; State License Number; National Provider Identifier (NPI) Number; and, Name of related covered drug, device, biological or medical supply. Recipients must submit the information through the Conquer Cancer [Application Portal](#). The obligation for Conquer Cancer is to provide this data to the supporting companies based on language in the letters of agreement for this support.

**14. Can I submit more than one application for the same award in a given funding cycle?**

No, each applicant may submit only one proposal or application for the same award in a given funding cycle.

**15. Can I apply to more than one Conquer Cancer grant in a given funding cycle?**

Yes, an applicant may submit to more than one Conquer Cancer grant or award as long as they meet all the eligibility criteria. However, they may accept only one award.

**16. Where can I find the list of projects that have been funded by Conquer Cancer?**

Visit the [Grants & Awards section](#) in ASCO.org and go to View All Recipients.

**17. Where can I find the general terms and conditions of the award I am applying to?**

You may find the general terms and conditions of the award in the Request for Proposals (RFP). The Terms and Conditions section of the RFP includes selected provisions of the Terms and Conditions that the applicant and his or her Sponsoring Institution should review carefully before submitting an application. The RFP does not contain the complete Terms and Conditions document. Conquer Cancer reserves the rights to modify any of the provisions of the Terms and Conditions prior to execution by the applicant and Sponsoring Institution.

**18. Do I receive reviewer feedback on my application?**

Conquer Cancer provides reviewer feedback on full applications submitted to the following programs: Advanced Clinical Research Award, Career Development Award, Global Oncology Young Investigator Award, International Innovation Grant, and Young Investigator Award. Scores are not provided.

**19. I submitted a proposal that wasn't funded. May I resubmit?**

You may apply again to the same funding opportunity as long as you are still eligible and submit the same proposal. Applicants "resubmitting" a prior application are required to upload a one-page introduction to address the feedback and critiques provided during the prior application cycle.

**20. Who do I contact for further information about the Grants and Awards Program?**

For grant management and program related inquiries, please call the Grants and Award Program staff at 571-483-1700 or send an email to [grants@conquer.org](mailto:grants@conquer.org).

## **ELIGIBILITY**

### **21. I am currently enrolled in a PhD program. Can I apply for a YIA?**

If the PhD program is part of your MD, PhD program, you must provide a letter from your Program Director to confirm the program structure. This letter should be on official letterhead and may be sent as a PDF to [grants@conquer.org](mailto:grants@conquer.org), prior to submitting your application. Otherwise, if selected to receive a YIA, you must have completed your PhD before the grant period starts on July 1.

### **22. I am enrolled in the ABIM Research Pathway. Can I apply for a YIA?**

Yes, however, you would need to include in your application as a supporting document an official letter from your program director describing the program at your institution and indicating that you will have the protected research time.

### **23. I do not have an active medical license yet but will have one by the time the grant period starts. Can I still apply for a YIA (or a CDA)?**

You may apply for the YIA (or a CDA). However, we require that you submit a letter from your program director indicating that you will have the appropriate licensure to conduct your study by the time the grant period begins on July 1. This letter should be on official letterhead and may be sent as a PDF to [grants@conquer.org](mailto:grants@conquer.org) prior to submitting your application.

### **24. Is there an exemption from the 10-year rule after obtaining a medical degree in the YIA eligibility criteria?**

Applicants are evaluated on a case by case basis and may be granted exemptions corresponding to the length of the issue.

If any of the following scenarios apply, please send an email to [grants@conquer.org](mailto:grants@conquer.org) to explain why you should be considered as a “young investigator” and why an exemption to this eligibility criterion should be granted:

- A fellow who received their MD and PhD in one of many foreign countries that require them to finish their MD training before they can begin their PhD.
- An MD who later chooses to pursue a PhD before specializing in oncology
- An MD or MD/PhD who is recruited by industry but later returns to medicine with an interest in oncology
- An MD or MD/PhD who completes one fellowship and then chooses to further refine their training with an oncology fellowship
- An MD or MD/PhD whose career has been sidetracked due to health, personal issues, or other obligations.

### **25. I am not in the last two years of my residency in Radiation Oncology. Am I eligible to apply for a YIA?**

Applicants whose dedicated year of protected research time falls outside of their last two years of oncology subspecialty training can request an exception. We require a letter from your program director confirming the structure of the program and that you will have protected research time during the grant period. This letter should be sent as a PDF to [grants@conquer.org](mailto:grants@conquer.org), prior to submitting your application.

**26. I recently completed my subspecialty training and transitioning to a faculty by the time of grant submission. Can I apply for the YIA?**

Please send your full CV to [grants@conquer.org](mailto:grants@conquer.org) to confirm your eligibility.

**27. I have a federal career development award. Can I apply for a CDA?**

Applicants with concurrent federal career development awards (e.g., K23, K08, or any other type of career development award) are eligible to apply provided there are no scientific and budgetary overlaps.

**28. I have an institutional career development award. Can I apply for a CDA?**

Applicants with institutional career development awards (e.g., KL2, K12) are eligible to apply provided there are no scientific and budgetary overlaps.

**29. I have a private foundation grant. Can I apply for a CDA?**

Applicants with career development awards from private foundation grants are not eligible to apply, specifically if the award amount is comparable to that of the Conquer Cancer CDA. Examples include but are not limited to:

- American Association for Cancer Research - Career Development Award
- American Cancer Society - Mentored Research Grant
- Alex's Lemonade Stand Foundation – 'A' Award Grant
- Damon Runyon - Clinical Investigator Award
- Doris Duke Charitable Foundation - Clinical Scientist Development Award
- Lymphoma Research Foundation - Lymphoma Scientific Research Mentoring Program and Clinical Investigator Career Development Award
- Leukemia and Lymphoma Society - Career Development Program, Scholar Awards and Scholar in Clinical Research Awards
- Melanoma Research Alliance - Young Investigator Awards
- St. Baldrick's Foundation – St. Baldrick's Scholar

**APPLICATION**

**30. Are co-Principal Investigators allowed in a YIA (or a CDA) application?**

The YIA and CDA are designed as individual career development awards. Collaborators are allowed in the application, however, there should only be one primary applicant.

**31. How many mentors are allowed in a YIA or CDA application?**

An applicant may have a maximum of two mentors, unless otherwise noted in the Request for Proposals. The primary mentor must be from the same institution as the applicant. Each mentor must submit their biosketch and write an individual letter of support for the applicant. The mentorship plan must be signed by both mentors.

**32. My mentor is the Department Chair who is the same person writing the institutional letter of support. Is this allowed?**

No. If the mentor is the Department Chair, the Institutional Letter of Support must come from the Division Head, Dean, or any member of the institution's leadership that can assure support on the performance of the proposed research

**33. Can someone serve as a mentor for more than one applicant in a given cycle?**

A mentor is strongly encouraged to have no more than two mentees applying for the Young Investigator Award, Global Oncology Young Investigator award and/or Career Development Award in a given funding cycle. No more than two mentees from a single mentor will be funded in a given year

**34. What bio-sketch form is required?**

Applicants should use the NIH biosketch template The biosketch must not exceed more than five (5) pages. Please refer to these [instructions](#).

**35. Should I use the NIH salary cap when budgeting for salary support?**

Yes.

**36. What documents are considered as "Post Submission Materials" that I may submit?**

- Proof of receipt of drug from a company
- Letter from a drug company that they will provide the investigational drug
- Letter of support for any investigational agents
- Letter of collaboration from another laboratory providing expertise for this project
- Letter of resource availability for any other materials necessary for the project (e.g. tissue).
- IRB approval
- Clinical protocol if applicable for all human related studies
- Updates to publications initially submitted (i.e. manuscript relevant to the project, which is under review at the time of submission if accepted later)



**POST-AWARD**

**37. Does the grant get paid to the individual Principal Investigator or to their affiliated organization (e.g., university, agency or NGO)?**

Grant funds are paid directly to, and administered by the Principal Investigator's Sponsoring Institution.

**38. I accepted a position at a different institution. May I transfer the grant to continue the project?**

Yes. You can initiate an institution transfer by submitting a request through the application portal. The following are required:

- name of your new mentor
- new mentor biosketch and letter of support
- new mentorship plan
- new institutional letter of support
- final expenditure report
- proposed budget at the new institution (if different from most recent approved budget)

Next, Conquer Cancer will review for approval. If approved, Conquer Cancer will have requirements for the new institution to complete.

**39. How will my remaining grant funding move to my new institution?**

Your originating institution must submit a final expenditure report showing the remaining balance in the grant. Remaining funds should be remitted to Conquer Cancer, the ASCO Foundation. Once the institution transfer is approved and the refund received, a payment will be issued to the new institution.

**40. I am leaving my institution and will not be transferring my grant. May another PI take over the project and continue to receive funding?**

No. Mentored grants such as the YIA, CDA, Global Oncology YIA cannot be transferred to another investigator or to the mentor.

**41. Can I rebudget my grant funds?**

You may move funds of up to 5% of the total yearly budget without prior approval from Conquer Cancer. Budget changes of greater than 5% per year between budget categories must be made through the application portal and approved by Conquer Cancer before expenditure of funds.

**42. Can I change the aims of my project?**

Changes in the specific aims of the Research Project will not be allowed without prior written consent from Conquer Cancer. Any request for changes in the specific aims of the research project must be made through the application portal prior to performing any changes to the Research Project.

**43. I need more time to complete my research project. What do I do?**

You may request for a no-cost extension (NCE) to extend the project period beyond the original project end date without additional funding. A request for NCE must be made through the application portal. Conquer Cancer approves a six-month NCE at a time. If a no-cost extension is granted by Conquer Cancer, you will submit additional progress reports and financial expenditure reports every six months during the extension term.

**44. How do I acknowledge the support from Conquer Cancer for my grant?**

We strongly encourage recipients to submit the results of their research project for publication or other public release. In the event the recipients' results are published or otherwise publicly released either during or after the grant period, the recipient will provide Conquer Cancer with a copy of such publication or public release. All publications and public releases will include an acknowledgment of Conquer Cancer: "This work was funded by a Conquer Cancer [name of grant]. Any opinions, findings, and conclusions expressed in this material are those of the author(s) and do not necessarily reflect those of the American Society of Clinical Oncology<sup>®</sup> or Conquer Cancer<sup>®</sup> [or funder name if applicable]."

The Recipient is encouraged to use an emblem for the program on posters, presentations, and similar items produced for scientific meetings and conferences. The emblem may be used with the acknowledgment language. The Recipient may request this emblem by sending an email to [grants@conquer.org](mailto:grants@conquer.org).